

APPLICATION FOR ISSUE OF SCHOOL LEAVING CERTIFICATE

Date

The Principal
Shaheed Rajpal DAV Public School,
Dayanand Vihar,
Delhi – 110092.

Respected Madam,

I am applying for the School Leaving Certificate of my ward as per following particulars:-

Name of Student (In Block Letters).....

Date of BirthClassSection Admission No.....

Father's Name.....

Mother's Name.....

Address.....

Mobile Number: (Father)(Mother).....

Reason for Leaving the School.....

(Signature of Father)(Signature of Mother)

FOR OFFICE USE

a) To be filled by class Teacher (In case TC of Current Session)

- Total Attendance.....out of.....(in days) Session(_____)
- Subjects.....in session(_____)
- Result in percentage (%) in Current classSession(_____)
- Promotion Granted to Class (To be filled by Class Teacher).....
- Whether the candidate belong to SC/ST/OBC/GEN
- Whether NCC Cadet/Boy Scout/Girl Guide (details may be given).....
- Games played or extra curricular activities in which the pupil usually took part (Mention achievement level therein
- Remarks

Signature of Class Teacher..... Signature of Coordinator

b) To be filled by Examination Room (In case TC of previous session)

- Attendance.....out of.....in days) Session(_____)
- Result in percentage (%) in previous classSection.....& %Session_____)
- Remarks.....

Signature & Name of Person of Examination Room

c) To be filled by Library

- Clearance from Library (with signature)..... Session(_____)

d) To be filled by Office

- Fee Paid for current session.....Session(_____)
- Fee Paid for previous session..... Session(_____)